



General Senate Meeting

Minutes: June 14, 2023

LSC 116 /TEAMS

1:30 – 2:30 PM

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- ◆ Call to order – President – Tiffany Driver at 1:30PM

 - ◆ HR Leave Update – Tara Conlee
 - Cabinet approved HR policy- Holiday & Skeleton Crew Days Policy; final policy should be received early next week, with official communication to come.
 - 6 additional Skelton days approved – 3 days at Christmas, 3 at Spring Break.
 - There will be offices who must remain open during that time.
 - June 28th at 10a will have a in depth training, it is up on Talen Management now for registration, recording will also be placed on Talent Management afterward.
 - Tiffany Driver asked question on comp time, will it be designated only for Skeleton Crew Days? Tara to confirm and have answer for training on the 28th.

 - ◆ Reading & Approval of Minutes – Secretary – Maggie Odom: Motion to approve by Benji Cantu, second by Ashley Picket; Minutes approved.

 - ◆ Treasurer’s Report – Tiffany Driver
 - \$13,850 in combined O&M
 - \$2,303.90. in one time for rebranding items.
 - Robin is working on having rebranded tent ordered.

 - ◆ President’s Report – Tiffany Driver
 - DEI update provided by Jalon Berry: reimagining DEI on campus to align with the newly passed state laws to be in compliance with while still being here to serve the students.

 - ◆ Committee Chairs Reports
 - News & Networking – Emily Figueroa
 - Facebook is at 395 likes, Instagram has 518 followers.
 - Shelly will be getting the P-Card to purchased gifts for new Spotlight on Staff winners.
 - Jalon Berry advised that mass email is in the works for the Summer Bash event in July as well the elections email for next year’s representatives.
 - Nominations & Elections – Benji Cantu
 - Executive Board Positions for FY 2024
 - President-Elect – Emily Figueroa; running unopposed. Called for motion to approve by Tiffany Driver, motion by Maggie Odom, second y Robin Pierson, motion approved.

- Treasurer – Robin Pierson; running unopposed. Called for motion to approve by Tiffany Driver, motion by Michelle Meers, second by Jalon Berry, motion approved.
 - Secretary – Heather Caudle; running unopposed. Called for motion to approve by Tiffany Driver, motion by Jalon Berry, second by Gonzalo Correa, motion approved.
 - Representative Elections
 - Few more spots for nominations for divisions that need more representation, emails have been sent by Benji.
 - Ballot should go out next week.
 - Special Events – Robin Pierson
 - Summer Bash planning underway
 - Vendor needed for cornhole boards, vendors do not carry SHSU any more with the conference change, suggestions requested; Tiffany Driver recommended of 4imprint, they do have them.
 - Will get with Jalon with News & Networking for mass email on sign up for cornhole tournament.
 - Staff Development – Ashley Pickett & Brandy Bishop
 - Wrapped up for the year.
 - Last Hot Topics last month, apologies for the technical difficulties for those viewing online.
 - Staff Affairs – Andrea Hoke
 - No updates
- ◆ Old Business: Updates, Discussion/Action Item
- ◆ New Business: Updates, Discussion/Action Items
- ◆ Department/Campus Announcements
 - Katalyst goes live next week, replacing Cherwell.
 - Monday June 19 is a campus holiday.
 - Michelle Meers- question Handshake move to HR/PeopleAdmin. Benji advised the move with go into affect August 1st for student and work study, communication to from HR as the date moves closer.
- ◆ Upcoming Events
 - Staff Senate Retreat
 - July 12, 2023
 - Walker Education Center
 - 11AM -2PM
 - Summer Bash
 - July 27, 2023
 - LSC Orange Ballroom
 - 1-4 PM
- ◆ Call for Adjournment – Tiffany Driver: Motion to adjourn by Brandy Bishop, second by Heather Caudle, adjourned at 2:06 PM